Trust Board Terms of Reference

Trust Board of Humberston Park School

Purpose of these ToR

Trustees are responsible for three core functions

1. Ensuring clarity of vision, ethos and strategic direction at a board level
2. Holding executive leaders to account for the educational performance of Humberston Park School and its pupils, and the performance management of staff
3. Overseeing and ensuring effective financial performance

In support of ensuring excellent experiences through inclusion and transdisciplinary working and in relation to the quality of pupil experience, trustees will ensure and be accountable for, at a governance level:

✔ **Moral purpose**

- strategic leadership that sets and champions vision, ethos and strategy
- people with the right skills, experience, qualities and capacity
- structures that reinforce clearly defined roles and responsibilities

✔ **Health, wellbeing and safety**

- creating a safe School
- championing diversity, inclusion and equity
- child protection and safeguarding

✔ **Quality assurance & standards**

- accountability that drives up educational standards and financial performance
- compliance with statutory and contractual requirements
- evaluation of governance to monitor and improve its quality and impact

Achieved by holding the leadership team to account for:

- Creating a positive, happy and safe school
- Ensuring clarity of vision, ethos and strategic direction
- Championing diversity, inclusion and equity
- Innovating and consistency of support
- The educational performance of the School and its pupils, and the performance management of staff
- Overseeing the financial performance of the School and making sure its money is well spent

The main responsibilities to be managed by the board are outlined below.

Membership: Number of Trustees 8. A Chair and Vice-Chair will be elected and a Governance Professional [Clerk] will be appointed.

Quorum: Number of Trustees 4

Meetings: The Board will meet at least 3 times a year. Minutes of the meetings will be shared with the Board and made available to the public.

Policies and compliance: The Board will review and ratify specific School policies

This would include approving:

I. Code of Conduct Policy
II. Complaints Procedures
III. Data Protection and Privacy Notice
IV. Discipline, challenging behaviour, and Positive Behaviour Support [PBS] Policy
V. E-Safety Staff Code of Conduct
VI. Exclusion Arrangements
VII. Health and Safety Policy
VIII. Internet Access and E-safety Policy
IX. Whistleblowing Policy

Monitoring: The Board will be responsible for:

- Monitoring pupil premium spending
- Monitoring Primary Sport and PE funding
- Checking that the statutory required information is published on the School's website
- Ensuring that health and safety regulations are followed and met
- Ensuring all safeguarding regulations are followed and met

Approved by the Trust Board: date	**Next review date:**
Chair of Trust Board signature	