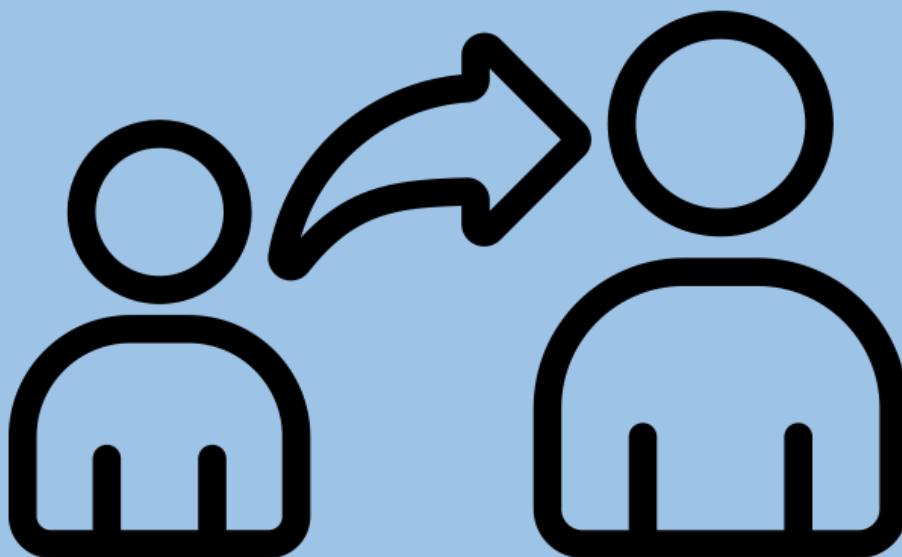


# Humberston Park School

*...engaging children in creative and enjoyable learning that is of functional value to them now and in the future.*

**Inclusiveness, Independence & Enjoyment**

## **Preparation for Adulthood Transition Timeline**



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## Support

- Access the **Local Offer** for NELC [www.sendlocaloffer.nelincs.gov.uk](http://www.sendlocaloffer.nelincs.gov.uk) for information
- **Ask Annie** –For information about SEND post 16 education and preparing for adulthood contact [AskAnnie@nelincs.gov.uk](mailto:AskAnnie@nelincs.gov.uk) or call 07585 122306
- **Carers Support Centre** - 1 Town Hall Square, Grimsby, DN31 1HY next to Grimsby Library), [www.carerssupportcentre.com](http://www.carerssupportcentre.com) or email [info.nel@carerssupportcentre.com](mailto:info.nel@carerssupportcentre.com) or call 01472 242277 – to sign up for support
- N. E. Lincs **Parent Carer Forum** (Based at the Carers Support Centre) [www.nelpcf.org.uk](http://www.nelpcf.org.uk) Contact via [nelpcf@gmail.com](mailto:nelpcf@gmail.com) or on 01472 242277. Their aim is to represent the voices of parent carers of children with additional needs and disabilities
- **Children’s Disability Service (CDS)** - Children’s Disability Service, Civic Offices, Cleethorpes, North East Lincolnshire, DN35 8LN or call 01472 326292 (Option 5)
- **FOCUS Adult Social Care** - Focusadultsocialwork.co.uk or call 01472 256256 or email [focus@nhs.net](mailto:focus@nhs.net)
- **Integrated Front Door** – 01472 326292 (option 2) or email [nelchildrensfrontdoor@nelincs.gov.uk](mailto:nelchildrensfrontdoor@nelincs.gov.uk)
- **Young Peoples Support Service (YPSS)**, The Skills Hub, William Molson Centre, Kent Street (Thesiger Street entrance), Grimsby, North East Lincolnshire, DN32 7DJ Tel: 01472 326294 (option 1) or e-mail [YPSS.MIS@nelincs.gov.uk](mailto:YPSS.MIS@nelincs.gov.uk) / [admin.yps@nelincs.gov.uk](mailto:admin.yps@nelincs.gov.uk) to make an appointment.
- **Transition Parent Information Events** held annually across the school year at Humberston Park School, please ask for further details. Details will be sent out to parents via email and text.
- **Centre 4** – 01472 236675 or 01472 236688 or [enquiries@centre4.org.uk](mailto:enquiries@centre4.org.uk), 17a Wootton Road, Grimsby, North East Lincolnshire, DN33 1HE
- **Wilkin Chapman Solicitors** – Paralegal: Abigail Scott 01522 515954 Solicitor: Chantal UI Haq-Weedon 01522 515011 more information will be provided during transition meetings
- **Max Card** – Apply for a free Max Card discount card at [www.sendlocaloffer.nelincs.gov.uk/max-cards/](http://www.sendlocaloffer.nelincs.gov.uk/max-cards/)
- **CEA Card** – Apply for a Cinema Discount Card at [www.ceacard.co.uk](http://www.ceacard.co.uk)
- **Bus Pass** – Apply for your child’s free bus pass at <https://www.nelincs.gov.uk/streets-travel-and-parking/travel-and-public-transport/bus-pass-concessionary-travel-scheme/>

## Year 9 (13-14 years old)

1. Statutory transition planning meetings start – professionals that may attend are from social care, health, respite services, careers advisory service, advisor from the Young People's Support Service and the Local Authority.
2. The EHCP (Education Health Care Plan) annual review must focus on Preparing for Adulthood (PfA) and transition planning. Agreed action and outcomes will be made for the following preparing for adulthood pathways: Employment, Independent living, Community Inclusion including friends and relationships and Health. To ensure each individual pupil is effectively prepared to go on to live happy and healthy lives in adulthood.
3. Pupil outcomes should be working towards Preparing for Adulthood and clearly stated within the EHCP.
4. A Transition Plan is created to identify actions needed by parent/carers/professionals which take place to support a smooth transition from the age of 13 to leaving school. The transition plan will identify contact details of all services involved with your child and the role and responsibilities for each individual will be highlighted.
5. The Transition Timeline will be discussed with a focus on Year 9. However, parents/carers will be encouraged to read the whole of the document to gain an understanding of what is to come throughout the transition process.
6. An advisor from the Young People's Support Service will be invited to the first and last transition meeting for your child. They will advise what post 16-19 provisions and options are available for your child.
7. Pupils will be encouraged to develop their One Page Profile with a focus on Preparing for Adulthood, thinking about what they are learning now and need to learn for their future.
8. Parents/Carers/Pupils to come prepared for the transition meeting with a plan for the future in mind – what will your child's timetable look like, what are your child's aspirations and ambitions, what are your aspirations and ambitions for your child. Discussions with all services involved will review progress, achievements and future support needed and add this to the transition plan.
9. Pupils / parents/ carers to decide whether you want your child to remain at Humberston Park School or transition to another provision post-16.
10. Humberston Park School post-16 provision admissions criteria will be discussed and explained that if your child does not meet the criteria, they will leave Humberston Park School at the age of 16. You as parents/carers will be supported through the process in finding a suitable provision for your child by staff, social workers and the EHCP co-ordinator.

11. Post 16-19 options for our pupils are as follows:

NOTE: Post 19 - There is no entitlement to continue education however an additional year can be requested

- Keep your child at home Post 19 – A best interest meeting may be held with all services involved
- Transition into further education - Look for a specialist provider / other educational provision such as Linkage College
- Transition into social care provision such as Linkage Choices, Cromwell Resource, Rock Foundation or Bespoke Packages
- Transition on to the Continuing Health Care budget (Personal assistants are parent's responsibility)

❖ For point 2 the Local Authority must agree to and set the budget.

❖ For points 3 and 4 it is a social care decision and at this point the pupil leaves education and the EHCP will cease, health services and social care services will still have involvement with your child.

12. Best interest discussions/meetings will need to take place to transition into some social care settings.

13. Parents/carers to research and visit potential future environments, ask questions about personal care, safety, number of days provision would be provided etc.

14. Parents/carers will be informed that education may not continue past year 14.

15. Parents/carers will be informed of the need for a social care assessment as this is required to access provision after leaving school. This will be carried out by FOCUS adult social care.

16. Parents/carers made aware that they **NEED** to open a bank account for their child **BEFORE** they turn 16, if you have not already got one with the correct permissions in place for you to legally continue accessing their account from the age of 16. Parents to visit the bank to discuss.

17. Parent/carer to check they have signed their child up with a GP for free Learning Disability Health Checks (annually). See <https://www.nhs.uk/conditions/learning-disabilities/annual-health-checks/> and that their child is registered on the Learning Disability Register.

18. Parents / Carers encouraged to research 'NE Lincs SEND Local Offer' or the 'SEND Local Offer' for your Local Authority and Ask Annie for further support and information regarding the transition and preparing for adulthood process.

19. Parents to complete the application for the free bus pass and **send into school daily** with your child as this will be used to access community-based activities over the course of your child's transition period.

Application information can be found at <https://www.nelincs.gov.uk/streets-travel-and-parking/travel-and-public-transport/bus-pass-concessionary-travel-scheme/> .

20. Home Learning objectives set will begin to focus around independent living and life skills.

21. Parents to ensure that their child has a form of ID, this can include:

- Birth Certificate
- National Insurance Number
- Passport
- DID Card (Disabled IDentification Card)
- Blue Badge
- Travel Card (Bus Pass) From age of 5

22. Post 16-19 changes parents need to be aware of:

- When a child turns 18 years of age Cromwell House respite and short break services support cease, the current paediatrician support is also likely to cease.
- The Health Plan will be reviewed so that everyone is clear who will be responsible when discharged from Children's Health Services.
- It is likely that provision after leaving school will be less than 5 days, transport is also unlikely to be provided at 19 years.
- Social care will assess the young person on their benefits, means testing the support they will be entitled to on leaving school - Employment and Support Allowance (ESA)/Personal Independence Allowance (PIP) belongs to the child.
- Child tax which ceases at 19 years old, Employment and Support Allowance (ESA) can be applied for if under the state pension age, Personal Independence Allowance (PIP) is for 16–64-year-olds, all dependent on if the criteria is reached.
- From the age of 16 students within **Lincolnshire County Council**, transport funding will cease. Students will be required to pay using their own money from their personal budget, PIP and other benefits.

23. Parents to contact Centre 4 to make an appointment for help completing any forms required.

## Year 10 (14-15 years old)

1. A transition meeting will be arranged within school which will be held during the annual EHCP meeting, inviting key professionals involved with your child.
2. This meeting will revisit the parents/carers/child's plan for the future and outcomes for preparing for adulthood and identify action needed to be taken.
3. The transition timeline for Year 9 will be reviewed and actions completed will be noted on the transition plan.
4. The Year 10 transition timeline will be discussed and key actions for each individual will be updated/added to the transition plan.
5. Within the meeting there will be a discussion about the transition to Adult Continuing Health Care (CHC) or the transition to Adult Social Care (FOCUS). Assessments will need to be carried out for your child to be funded with regards to accessing future provisions and services. For transition into Adult Continuing Health Care a Continuing Health Care Assessment Checklist (CHC) will be carried out. For Adult Social Care a Care Act Assessment will be carried out.
6. Parents to identify if your child has a primary health need, if so, a Continuing Healthcare (CHC) Assessment will need to be carried out. These can be requested through a Healthcare professional. If the requirements of the assessment are met your child will remain under CHC and will not transition into adult social care. If the assessment requirements are not met your child will be referred back to FOCUS adult social care.
7. Staff will review progress related to the Adult Social Care transition process. If parents have not already done so, it will be strongly emphasised that parents **need** to contact FOCUS adult social care 01472 256256 or email [focus@nhs.net](mailto:focus@nhs.net) to inform them that your child **will require the support** of an adult social worker when they turn 18. This support is required to gain funding and support for your child with future provisions / services.
  - Upon calling, a FOCUS advisor will take the details of the referral including details regarding their learning needs, mental capacity, social care needs. A copy of your child's EHCP can be emailed to them and any mental capacity assessment documents you may have. If your child has not had a mental capacity assessment carried out but lacks capacity you can explain that 'your child lacks capacity but I am acting in their best interests as their parent'. FOCUS will then add your child to the triage list to be allocated an adult social worker to carry out initial assessments. When the adult social worker has been allocated, they will carry out a Care Act Assessment to identify your child's eligibility for social care.
  - Alternatively, you can complete the transition to adult social care referral form. This can be emailed to you on request or a paper copy provided by the school. Please inform the school as

soon as possible if you experience any difficulties in this process or are told to ring back when your child is older.

- Note: A Mental Capacity Act Assessment cannot be carried out until your child is 16 years old. For children below the age of 16 a Gillick Competency Assessment may be carried out.

8. Parents can contact Children's Disability Service through the Integrated Front Door on 01472 326292 to request support in relation to Mental Capacity Assessments or Gillick Competency Assessments.
9. Parents will be reminded if they haven't already done so, to open a bank account for their child **BEFORE** they turn 16. This bank account needs to legally allow the parent access to the account after their child has turned 16, if not you can be prosecuted. If a bank account is not opened before the age of 16, your child will **HAVE** to give consent after the age of 16.
10. Parent / carers will be encouraged to visit post 16-19 provisions and services to gain a better understanding of what is on offer. Parents/carers to come to the next meeting with a good idea of where/what type of provision/services they want their child to access. Supporting documents/leaflets will be available during the meeting.
11. School will promote the outcomes for preparing for adulthood throughout the year and consider implementing work experience type roles, where appropriate to do so. Developing independence and employability skills.
12. Home Learning objectives set will be focused around independent living and life skills.
13. Parents/carers can make an Employment and Support Allowance (ESA) application for their child becoming 16 years old – only if they are not claiming child benefit or child tax credit. Centre 4 will help completing any forms required.
14. Legal Advice will be discussed with parents/carers, and you will be advised to research Deputyship, Lasting Power of Attorney, DWP Appointee and Wills. Parents and carers will be signposted to legal information and services to support. It is important that the most appropriate option is put in place before your child turns 18.
15. Best Interest Meetings will be discussed with parents/carers, these may be required if you are wanting to keep your child at home and not in any day services or other provisions and best interest discussions will take place if you are wanting your child to access future provisions such as day services.
16. Humberston Park School's post-16 admissions criteria will be discussed and explained that if your child does not meet the criteria, they will leave Humberston Park School at the age of 16. You as parents/carers will be supported through the process in finding a suitable provision for your child by staff, social workers and the EHCP co-ordinator.

## Year 11 (15-16 years old)

1. A transition meeting will be arranged within school which will be held during the annual EHCP meeting, inviting key professionals involved with your child. A representative from Adult Social Care will be invited.
2. This meeting will revisit the parents/carers/child's plan for the future and outcomes for preparing for adulthood and identify action needed to be taken.
3. The transition timeline for Year 9 and 10 will be reviewed and actions completed will be noted on the transition plan.
4. The Year 11 transition timeline will be discussed and key actions for each individual will be updated/added to the transition plan.
5. Your child will become eligible for the 16–19-year-old Bursary the September after they turn 16 years old. The Bursary is £1200.00 per year and is paid weekly during term time only. The forms for the Bursary will be sent out the May before they become eligible so they can be completed and processed ready for payment in September. You will need to provide a copy of their DLA or PIP and your child should have a bank account in their name.
6. Within the meeting there will be a discussion about the transition to Adult Continuing Health Care (CHC) or the transition to Adult Social Care (FOCUS). Assessments will need to be carried out for your child to be funded with regards to accessing future provisions and services. For transition into Adult Continuing Health Care a Continuing Health Care Assessment Checklist (CHC) will be carried out. For Adult Social Care a Care Act Assessment will be carried out.
7. Parents to identify if your child has a primary health need, if so, a Continuing Healthcare (CHC) Assessment will need to be carried out. If the requirements of the assessment are met your child will remain under CHC and will not transition into adult social care. If the assessment requirements are not met your child will be referred back to FOCUS adult social care.
8. Staff will review progress related to the Adult Social Care transition process. If parents have not already done so, it will be strongly emphasised that parents **need** to contact FOCUS adult social care 01472 256256 or email [focus@nhs.net](mailto:focus@nhs.net) to inform them that your child **will require the support** of an adult social worker when they turn 18. This support is required to gain funding and support for your child with future provisions / services.
  - Upon calling, a FOCUS advisor will take the details of the referral including details regarding their learning needs, mental capacity, social care needs. A copy of your child's EHCP can be emailed to them and any mental capacity assessment documents you may have. If your child has not had a mental capacity assessment carried out but lacks capacity you can explain that 'your child lacks capacity but I am acting in their best interests as their parent'. FOCUS will then



add your child to the triage list to be allocated an adult social worker to carry out initial assessments. When the adult social worker has been allocated, they will carry out a Care Act Assessment to identify your child's eligibility for social care.

- Alternatively, you can complete the transition to adult social care referral form. This can be emailed to you on request or a paper copy provided by the school. Please inform the school as soon as possible if you experience any difficulties in this process or are told to ring back when your child is older.
- Note: A Mental Capacity Act Assessment cannot be carried out until your child is 16 years old. For children below the age of 16 a Gillick Competency Assessment may be carried out.

9. Parents can contact Children's Disability Service through the Integrated Front Door on 01472 326292 to request support in relation to Mental Capacity Assessments or Gillick Competency Assessments.
10. Parents will be reminded if they haven't already done so, to open a bank account for their child **BEFORE** they turn 16. This bank account needs to legally allow the parent access to the account after their child has turned 16, if not you can be prosecuted. If a bank account is not opened before the age of 16, your child will **HAVE** to give consent after the age of 16.
11. Taster Days and visits to post16-19 provisions / services will begin to be prepared/arranged.
12. Parent / carers will be encouraged, if they haven't already done so, to visit post 16-19 provisions and services with your child to gain a better understanding of what is on offer. Parents/carers to come to the next meeting with a clearer idea/ final plan of where/what type of provision/services they want their child to access. Supporting documents/leaflets will be available during the meeting.
13. Parents/carers/pupils to think about where the child might live in the future. Consider if a supported living environment is required. A social worker will support with this unless one is not involved, in this case the SEND Officer will provide the necessary support.
14. School will promote the outcomes for preparing for adulthood throughout the year and consider implementing work experience type roles, where appropriate to do so. Developing independence and employability skills.
15. Home Learning objectives set will be focused around independent living and life skills.
16. Parents to expect your child's National Insurance Number Card to be posted out to just before their 16<sup>th</sup> birthday.
17. Children's social care (CDS) social workers may start to invite adult social care (FOCUS) to future meetings in preparation for your child turning 18 years old.

18. Social care professionals will start the process of establishing need and eligibility for adult health and social care budget; including Continuing Health Care Assessment Checklist (CHC) and/or Care Act Assessment. They can also support with identifying housing needs, mental capacity decision making through carrying out Mental Capacity Assessment or Gillick Competency Assessment.
  
19. Humberston Park School's post-16 admissions criteria will be discussed and explained that if your child does not meet the criteria, they will leave Humberston Park School at the age of 16. You as parents/carers will be supported through the process in finding a suitable provision for your child by staff, social workers and the EHCP co-ordinator.

## Year 12 (16-17 years)

1. A transition meeting will be arranged within school which will be held during the annual EHCP meeting, inviting key professionals involved with your child. A representative from Adult Social Care and/or Continuing Health Care will be invited.
2. This meeting will revisit the parents/carers/child's plan for the future and outcomes for preparing for adulthood and identify action needed to be taken, this will be recorded on the transition plan.
3. The transition timeline for Year 9, 10 and 11 will be reviewed and actions completed will be noted on the transition plan.
4. The Year 12 transition timeline will be discussed and key actions for each individual will be updated/added to the transition plan.
5. Your child will become eligible for the 16–19-year-old Bursary the September after they turn 16 years old. The Bursary is £1200.00 per year and is paid weekly during term time only. The forms for the Bursary will be sent out the May before they become eligible so they can be completed and processed ready for payment in September. You will need to provide a copy of their DLA or PIP and your child should have a bank account in their name. Check that your child is now receiving the Bursary.
6. A review of the Adult Social Care or Continuing Health Care process will take place and updates and completed actions will be added to the transition plan. Assessments will need to be carried out for your child to be funded with regards to accessing future provisions and services. For transition into Adult Continuing Health Care a Continuing Health Care Assessment Checklist (CHC) will be carried out. For Adult Social Care a Care Act Assessment will be carried out.
7. A Continuing Healthcare (CHC) Assessment will need to be carried out, if your child has a Primary Health need. If the requirements of the assessment are met your child will remain under CHC and will not transition into adult social care. If the assessment requirements are not met your child will be referred back to FOCUS adult social care.
8. Staff will review progress related to the Adult Social Care transition process. If parents have not already done so, it will be strongly emphasised that parents **need** to contact FOCUS adult social care 01472 256256 or email [focus@nhs.net](mailto:focus@nhs.net) to inform them that your child **will require the support** of an adult social worker when they turn 18. This support is required to gain funding and support for your child with future provisions / services.
  - Upon calling, a FOCUS advisor will take the details of the referral including details regarding their learning needs, mental capacity, social care needs. A copy of your child's EHCP can be emailed to them and any mental capacity assessment documents you may have. If your child

has not had a mental capacity assessment carried out but lacks capacity you can explain that 'your child lacks capacity but I am acting in their best interests as their parent'. FOCUS will then add your child to the triage list to be allocated an adult social worker to carry out initial assessments. When the adult social worker has been allocated, they will carry out a Care Act Assessment to identify your child's eligibility for social care.

- o Alternatively, you can complete the transition to adult social care referral form. This can be emailed to you on request or a paper copy provided by the school. Please inform the school as soon as possible if you experience any difficulties in this process or are told to ring back when your child is older.
- a. Note: A Mental Capacity Act Assessment cannot be carried out until your child is 16 years old. For children below the age of 16 a Gillick Competency Assessment may be carried out.

9. Parents can contact Children's Disability Service through the Integrated Front Door on 01472 326292 to request support in relation to Mental Capacity Assessments or Gillick Competency Assessments.
10. Parents will be reminded if they haven't already done so, to open a bank account for their child. Now your child has turned 16, this process can become slightly more complicated. You need to book an appointment at the bank to arrange opening a bank account with the correct legal access for you as a parent, if not you can be prosecuted.
11. Taster Days and visits to post16-19 provisions / services will begin to be prepared/arranged.
12. Parent / carers will be encouraged, if they haven't already done so, to visit post 16-19 provisions and services with your child to gain a better understanding of what is on offer and to gain the opinion of your child. Parents/carers to come to this meeting with a final plan of where/what type of provision/services they want their child to access. During this meeting notes will be taken of the final plan and actions will be added to the transition plan.
13. Discussions in the best interest of the child around realistic and appropriate provisions and services will be had. Supporting documents/leaflets will be available during the meeting.
14. Parents/carers/pupils to think about where the child might live in the future. Consider if a supported living environment is required. A social worker will support with this unless one is not involved, in this case the SEND Officer will provide the necessary support.
15. School will promote the outcomes for preparing for adulthood throughout the year and consider implementing work experience type roles, where appropriate to do so. Developing independence and employability skills.
16. Home Learning objectives set will be focused around independent living and life skills.

17. Staff to review if you have received your child's National Insurance Number via post.
18. Children's social care (CDS) social workers may start to invite adult social care (FOCUS) to future meetings in preparation for your child turning 18 years old.
19. Social care professionals will start the process of establishing need and eligibility for adult health and social care budget; including Continuing Health Care Assessment Checklist (CHC) and/or Care Act Assessment. They can also support with identifying housing needs, mental capacity decision making through carrying out Mental Capacity Assessment or Gillick Competency Assessment.
20. Humberston Park School's post-16 admissions criteria will be discussed and reviewed and explained that if your child no longer meets the criteria, they will leave Humberston Park School. You as parents/carers will be supported through the process in finding a suitable provision for your child by staff, social workers and the EHCP co-ordinator.
21. Parents need to be aware that financial assessments where relevant, may be carried out to identify if they must contribute to the cost of care and support, this will be supported by the adult social care or continuing health care team.

## Year 13 (17-18 years)

1. A transition meeting will be arranged within school which will be held during the annual EHCP meeting, inviting key professionals involved with your child. A representative from Adult Social Care and/or Continuing Health Care will be invited, key professionals including representatives from future provision/service.
2. This meeting will revisit the parents/carers/child's plan for the future and outcomes for preparing for adulthood and identify action needed to be taken, this will be recorded on the transition plan.
3. The transition timeline for Year 9, 10, 11 and 12 will be reviewed and actions completed will be noted on the transition plan.
4. The Year 13 transition timeline will be discussed and key actions for each individual will be updated/added to the transition plan.
5. A review of the Adult Social Care or Continuing Health Care process will take place and updates and completed actions will be added to the transition plan. Assessments will need to be carried out for your child to be funded with regards to accessing future provisions and services. For transition into Adult Continuing Health Care a Continuing Health Care Assessment Checklist (CHC) will be carried out. For Adult Social Care a Care Act Assessment will be carried out.
6. A Continuing Healthcare (CHC) Assessment will need to be carried out, if your child has a Primary Health need. If the requirements of the assessment are met your child will remain under CHC and will not transition into adult social care. If the assessment requirements are not met your child will be referred back to FOCUS adult social care.
7. Staff will review progress related to the Adult Social Care transition process. If parents have not already done so, it will be strongly emphasised that parents **need** to contact FOCUS adult social care 01472 256256 or email [focus@nhs.net](mailto:focus@nhs.net) to inform them that your child **will require the support** of an adult social worker when they turn 18. This support is required to gain funding and support for your child with future provisions / services.
  - Upon calling, a FOCUS advisor will take the details of the referral including details regarding their learning needs, mental capacity, social care needs. A copy of your child's EHCP can be emailed to them and any mental capacity assessment documents you may have. If your child has not had a mental capacity assessment carried out but lacks capacity you can explain that 'your child lacks capacity but I am acting in their best interests as their parent'. FOCUS will then add your child to the triage list to be allocated an adult social worker to carry out initial assessments. When the adult social worker has been allocated, they will carry out a Care Act Assessment to identify your child's eligibility for social care.

- Alternatively, you can complete the transition to adult social care referral form. This can be emailed to you on request or a paper copy provided by the school. Please inform the school as soon as possible if you experience any difficulties in this process or are told to ring back when your child is older.
  - Note: A Mental Capacity Act Assessment cannot be carried out until your child is 16 years old. For children below the age of 16 a Gillick Competency Assessment may be carried out.
8. Parents can contact Children's Disability Service through the Integrated Front Door on 01472 326292 to request support in relation to Mental Capacity Assessments or Gillick Competency Assessments.
  9. Parents will be reminded if they haven't already done so, to open a bank account for their child. Now your child has turned 16, this process can become slightly more complicated. You need to book an appointment at the bank to arrange opening a bank account with the correct legal access for you as a parent, if not you can be prosecuted.
  10. Taster Days and visits to post16-19 provisions / services will take place.
  11. Parent / carers will be encouraged, if they haven't already done so, to visit post 16-19 provisions and services with your child to gain a better understanding of what is on offer and to gain the opinion of your child. Parents/carers to come to this meeting with a final plan of where/what type of provision/services they want their child to access. During this meeting notes will be taken of the final plan and actions will be added to the transition plan.
  12. Staff, parents and carers to confirm the future provision/ services/ environments that want their child to attend post16-19.
  13. Discussions in the best interest of the child around realistic and appropriate provisions and services will be had. Supporting documents/leaflets will be available during the meeting.
  14. Parents/carers/pupils to think about where the child might live in the future. Consider if a supported living environment is required. A social worker will support with this unless one is not involved, in this case the SEND Officer will provide the necessary support.
  15. School will promote the outcomes for preparing for adulthood throughout the year and consider implementing work experience type roles, where appropriate to do so. Developing independence and employability skills.
  16. Home Learning objectives set will be focused around independent living and life skills.
  17. Staff to review if you have received your child's National Insurance Number via post.

18. Children's social care (CDS) social workers may start to invite adult social care (FOCUS) to future meetings in preparation for your child turning 18 years old.
19. Social care professionals will start the process of establishing need and eligibility for adult health and social care budget; including Continuing Health Care Assessment Checklist (CHC) and/or Care Act Assessment. They can also support with identifying housing needs, mental capacity decision making through carrying out Mental Capacity Assessment or Gillick Competency Assessment.
20. Humberston Park School's post-16 admissions criteria will be discussed and reviewed and explained that if your child no longer meets the criteria, they will leave Humberston Park School. You as parents/carers will be supported through the process in finding a suitable provision for your child by staff, social workers and the EHCP co-ordinator.
21. Parents need to be aware that financial assessments where relevant, may be carried out to identify if they must contribute to the cost of care and support, this will be supported by the adult social care or continuing health care team.
22. All Social Care and Continuing Health Care assessments to be completed and budget/funding agreements to be decided. Continuing Health Care budget is not means tested (supported by the NHS) but pupil must fit the criteria for complex medical, physical or behavioural.



## Year 14 (18 – 19 years)

1. A transition meeting will be arranged within school which will be held during the annual EHCP meeting, inviting key professionals involved with your child. A representative from Adult Social Care and/or Continuing Health Care will be invited, key professionals including representatives from future provision/service.
2. This meeting will revisit the parents/carers/child's plan for the future and outcomes for preparing for adulthood and identify action needed to be taken, this will be recorded on the transition plan.
3. The transition timeline for Year 9, 10, 11, 12 and 13 will be reviewed and actions completed will be noted on the transition plan.
4. The Year 14 transition timeline will be discussed and key actions for each individual will be updated/added to the transition plan.
5. Parents to be aware that your child will graduate from Humberston Park School and leave in the July. No summer school provision over August will be provided at Humberston Park School.
6. A review of the Adult Social Care or Continuing Health Care process will take place and updates and completed actions will be added to the transition plan.
7. Taster Days and visits to post16-19 provisions / services will take place.
8. Parent / carers will be encouraged, if they haven't already done so, to visit the chosen post 16-19 provisions and services with your child.
9. A review of the transition process to future provisions/services will take place and actions will be added to the transition plan.
10. A review of the child's future living arrangements will take place and actions will be added to the transition plan. The SEND Officer will be invited to the meeting if there are still outstanding actions that need to be completed if you do not have an allocated social worker yet.
11. School will promote the outcomes for preparing for adulthood throughout the year and consider implementing work experience type roles, where appropriate to do so. Developing independence and employability skills.
12. Home Learning objectives set will be focused around independent living and life skills.

13. Humberston Park School's post-16 admissions criteria will be discussed and reviewed and explained that if your child no longer meets the criteria, they will leave Humberston Park School. You as parents/carers will be supported through the process in finding a suitable provision for your child by staff, social workers and the EHCP co-ordinator.
14. All Social Care and Continuing Health Care assessments to be completed and budget/funding agreements to be decided. Continuing Health Care budget is not means tested (supported by the NHS) but pupil must fit the criteria for complex medical, physical or behavioural.
15. Parents to be aware that Universal Credits (child tax credits) stop at 19 years.
16. Parents to be aware that Personal Independent Payments (PIP) belong to the child only.
17. Parents to be aware that if your child is moving into Adult Social Care or Continuing Health Care their EHCP will cease upon leaving Humberston Park School.
18. Parents to be aware that the Local Authority has a statutory duty to track and record destination data for students with SEND up until they are 25. As a school we track and record destinations, courses studied and employers for 3 years. During the final EHCP and transition meeting, you will be asked to sign a data consent form to allow the school to track and record this information.

### Contact Information

If you have any questions or require further discussions in relation to transitions, please contact the school office to arrange a call back or meeting.

**Telephone:** 01472 590645

**Email:** [office@hpark.org.uk](mailto:office@hpark.org.uk)

**Website:** [www.humberstonpark.org.uk](http://www.humberstonpark.org.uk)

A member from your son/daughter's team will get back to you as soon as possible.



