Inclusiveness - Independence - Enjoyment

Humberston Park School

...engaging children in creative and enjoyable learning activities that are of functional value to them now and in their future lives.

Link Trustee Role Descriptor

Child Protection & Safeguarding

A Link Trustee is a member of the Trust Board, appointed to oversee an aspect of work of the School. Link Trustee roles are aligned to School Improvement and support our internal self-evaluation. The roles should make maximum use of each Trustee's skills and knowledge. *[Associate Trustees cannot be a Link Trustee]*.

The Role of a Link Trustee

- Make pre-arranged visits to the School, with a clear focus agreed with the Headteacher.
- Keep the Trust Board informed about the area they are responsible for, and act as a link between the Trustees and staff.
- Support and work with School Leadership Team and staff members in the relevant areas.
- Develop knowledge in their specialist area and take part in relevant training.
- Ensure the School has relevant policies and procedures in place.
- Monitor the implementation and impact of the School's strategy in their specialist 'link' area.

Introduction

The Link Trustee for Child Protection & Safeguarding will ensure the Trust Board and School meet their responsibility to safeguard and promote the welfare of children, according to the statutory guidance Keeping Children Safe in Education (KCSIE). The Link Trustee will also ensure the Trust Board complies with its duties outlined in part 2 of KCSIE, and make sure that policies and procedures in Humberston Park School are effective and comply with the law.

The Trustee for Child Protection & Safeguarding takes on the specific responsibility for undertaking scrutiny and challenge on behalf of the Trust Board in relation to child protection and safeguarding. A key aspect of the role is to quality assure the work of the School to ensure that child protection and safeguarding is working effectively and that statutory duties are discharged appropriately at all levels of governance.

The Trust will review this role annually. Any training required to support the Trustee in this role will be sourced accordingly and included in the School's CPD budget considerations.

Training

The Child Protection & Safeguarding Trustee should ensure that they keep their L1 Safeguarding and Safe Recruitment training up to date in line with Trust Policy and ensure that they remain aware of changes to the Trust-wide Child Protection & Safeguarding Policy and to any Local Authority updates where appropriate.

[Trustees should demonstrate a commitment to further relevant training opportunities and to report them having done so to the Trust Board].

Key Responsibilities

a. To be a champion for child protection and safeguarding across the School, on behalf of the Board.
b. To ensure that the School has a Child Protection & Safeguarding Policy and Procedures in place and that local protocols are effective.
c. To ensure that all staff working in the School receive induction about child protection procedures and training appropriate to their role and responsibilities.
d. To ensure that the School's Behaviour Policy reflects the vision and values of the Trust, meets statutory requirements and is regularly reviewed.
e. To ensure that the Trust carries out appropriate security checks on all staff and volunteers in the first instance by reviewing the Trust's Single Central Record on a minimum of a termly basis and ensures that this review is reported to the Trust Board.
f. To ensure that all staff are familiar with the referral process and who is the designated safeguarding lead [DSL] and deputy DSLs.
g. To confirm to the Board that all staff (not just teachers) and Trustees have received training on the Prevent Duty and that this is updated as necessary.
h. To ensure that School's curriculum supports the teaching of British Values and informs pupils of the dangers of radicalisation, county lines etc.
i. To monitor any reported cases of radicalisation within the School.
j. To monitor reported cases of racist behaviour or bullying.
k. To ask curious questions about other matters which from time to time have resonance at Board level and which are pertinent to the local area, including domestic violence, sexual harassment etc.
l. To receive a yearly report from the Leadership Team on data, trends and case studies having a particular focus on attendance, early help, Child Protection and staff wellbeing.
m. To have reference to GDPR at all times.
n. To monitor complaints against staff.
o. To receive reports on online safety breaches and evaluate responses.
p. To support the Leadership Team in relation to allegations against staff in line with Trust policy.

Working with the School Leadership Team

The Link Trustee will meet/communicate with the Designated Safeguarding Lead [Deputy Headteacher] and the Child Protection & safeguarding Lead [Assistant Headteacher] at least once per term.

Other activities:

q. To identify any issues and barriers to the effective governance of safeguarding.
r. To act as a mentor as necessary.
s. To ensure that child protection and safeguarding reporting is consistent and purposeful.
t. To ensure that confidentiality is respected and ensure Trustees are reminded that discussion of individual cases is not appropriate and anonymity must be preserved.
u. To ensure that pupil voice is captured in all link visits.

Reporting

Link Trustees will feedback to the Trust board via a standard reporting form and will be recorded in the minutes as having taken place.

! Child Protection & Safeguarding will be a standing item at Trust Board meetings.